

《神學與教會》稿件審查辦法

一、文責

來稿應為首次公開發表之學術研究論文，並不得違反著作權法或學術倫理，若有違反經查屬實者，文責自負，日後概不錄用。

二、審查過程與原則

1. 符合本刊宗旨之來稿，經編輯委員會認可後，提交審查。
2. 審查分內審與外審兩種，審查人選由編輯委員會提名人選若干人，交主編擢選二位專家學者匿名審查。
3. 複審結果於編輯委員會無法決議時，得邀請第三位專業學者再審。

三、審查等級

初審結果分三等級。

1. 通過，經必要編輯即可原文刊登。
2. 通過，但須參納審查意見修改，並送複審通過後，再行編輯刊登。
3. 不通過。

四、審查意見

審查意見由主編整合後，函覆各作者。留在審查流程中之作者，須依審查意見及主編指示，逐項兌現於稿件之修訂中。

Theology and the Church Journal:

Guidelines for Article Submission and Article Review

A- Author's Responsibilities:

Articles must be research articles that have not been published before. They must not violate copyright laws or academic ethics. Any infringement of the above will result in the author bearing sole legal responsibility and the rejection of all future article submissions.

B- External Review Process and Guidelines

1. Articles that meet the criteria for publication will be submitted for review after the editorial committee has approved them.
2. The review process includes an internal review and an external review. The editorial committee will nominate members to the review panel and the library director will select two members from that panel to do an anonymous review of the article. Members of the review panel will be scholars or researchers.
3. If the editorial committee cannot reach a consensus on whether or not the article is fit for publication, the editorial committee will call upon an external academic professional to render a decision.

C- Article Review Outcomes

There are three possible outcomes after the initial review of an article.

1- Pass: The article can be published after undergoing minor stylistic editing necessary for publication.

2- Conditional Pass: Though the article passed the initial review process, it needs to be revised as per the comments of the reviewers. After the article has been revised, it must be re-submitted for the subsequent review. If the article passes the subsequent review, it will then be edited for publication.

3- Fail.

D- Comments from the Reviewers

Comments from the reviewers will be summarized by the editor-in-chief and sent to the author. Articles that received a conditional pass must be revised, item by item, as per the comments of the reviewers and the editor-in-chief before they can be published.